

# Illinois Mathematics and Science Academy®

*igniting and nurturing creative, ethical scientific minds that advance the human condition*

## IMSA Board of Trustees Regular Meeting July 14, 2010

### Minutes

#### Call to Order

The meeting was called to order by Chairman Isoye at 8:15 a.m. Ms. Veal noted that a quorum was not present.

**Members Present:** Steven Isoye, Erin Roche, Jay Budzik, Jack McEachern, Paula Olszewski-Kubilius, and Mary Kalantzis (via teleconference)

**Members Absent:** Samuel Dyson, Sheila Griffin (arrived 9:00 a.m.), Jacklyn Naughton, Luis Núñez (arrived 8:55 a.m.) Marsha Rosner (arrived 8:45 a.m.), Judy Erwin, Christopher Koch, Geoffrey Obrzut, Jim Rydland

**Staff Present:** Max McGee, Eric McLaren, Patrick Furlong, Roger Spayer, Cathy Veal

#### Closed Session

Absent a quorum, Chairman Isoye announced that the Board would go into closed session as a Committee of the Whole to discuss the May 19, 2010, closed session minutes, and employment, compensation and evaluation of specific individuals as specified on the agenda.

#### **Closed Session Held**

#### Reconvene in Open Session

The Board reconvened in open session at 9:15 am.

#### Roll Call

Ms. Veal called roll. A quorum was present.

**Members Present:** Steven Isoye, Paula Olszewski-Kubilius, Erin Roche, Jay Budzik, Sheila Griffin, Mary Kalantzis (via teleconference), Jack McEachern, Luis Núñez and Marsha Rosner

**Members Absent:** Samuel Dyson, Jacklyn Naughton, Judy Erwin, Christopher Koch, Geoffrey Obrzut, Jim Rydland

**Liaisons and Representatives Present:** Diane Hinterlong for IMSA Faculty, Herbert Knight for IMSA Fund Board, Matthew Knisley for IMSA Alumni Association, Shawon Jackson for IMSA Student Council, and Stuart Bloom for IMSA Parents Association Council

**Liaisons and Representatives Absent:** Brian Durham for Geoffrey Obrzut, Debbie Meisner-Bertauski for Judy Erwin, Joyce Krumtinger for Christopher Koch

### **Chairman's Remarks**

Chairman Isoye noted that IMSA's graduation ceremony in June was quite an event with excellent comments by student speakers and Pulitzer Prize Winner Richard Rhodes who presented the commencement address.

#### *Reflections on the Life and Legacy of Former State Representative Mary Lou Cowlshaw and Former IMSA Faculty Member Chuck Hamberg*

Chairman Isoye stated: "In the life of every organization, there are certain individuals whose personal contributions to the organization's success and sustainability are of such significance that when they pass, it is important to pause for a moment, remember and give thanks. Former State Representative Mary Lou Cowlshaw and IMSA Charter Faculty Member Chuck Hamberg were two of those individuals for us." He then asked Dr. McGee, Ms. Price, Dr. Marshall and Trustee McEachern to say a few words about what Rep. Cowlshaw meant to Illinois, to the Naperville area, and to IMSA.

Dr. McGee recalled meeting Rep. Cowlshaw on his first day as State Superintendent of Schools in October 1998. He said she was a "true statesman and a woman of action," not afraid to tackle the toughest issues, an "advocate of education for all" and as concerned about the rural and urban poor as she was about her constituents in her own backyard of Naperville. Ms. Price spoke of Rep. Cowlshaw's work as a reporter on the Naperville Sun, being elected to the Naperville School District 203 and her legislation for homeless students, calling her "a woman who cared" and "will be missed very much." Dr. Marshall said Rep. Cowlshaw was a "gifted legislator," feisty, inquisitive and very funny. She noted her commitment to IMSA and her aggressive help along with several of her local legislative colleagues, Suzanne Deuchler, Forest Etheredge and Dennis Hastert, navigating the minefields and securing funds needed for IMSA to stay open in 1987 when the Academy almost closed. Trustee McEachern added that Rep. Cowlshaw was "one of the persons responsible for this institution."

Chairman Isoye then asked Dr. McGee, Dr. Marshall, Dr. Condie, Mr. Bacani and Trustee McEachern to pay tribute to Mr. Hamberg. Dr. McGee recalled hearing about this "legendary math teacher" who in the mid-1980s just left to go to a place called the Illinois Mathematics and Science Academy, and said Mr. Hamberg made a tremendous impact not just at IMSA but in mathematics throughout Illinois, across the country and beyond. Dr. Marshall said Mr. Hamberg was "simply a math rock star" who wanted to develop young minds, encourage them to love mathematics as he did, and make a difference. "In the years he was with us, he did all three and for this we shall always be grateful and indebted," she said. Dr. Condie remembered Mr. Hamberg as a "wise, benevolent, old noble mentor" and recalled his advice to "win their hearts and the learning will follow." Mr. Bacani shared comments from several alumni, spoke of Mr. Hamberg's interest in Pascal's triangle and finding patterns, and thanked him for "passing that bug of making math contagious." Trustee McEachern highlighted Mr. Hamberg's humor in the classroom, calling him "one of the heroes of IMSA."

### **Comments by Trustees**

Trustee McEachern stated for the record that at the May 19, 2010, Board meeting, he inadvertently forgot to abstain from voting on the Consent Agenda item about the Rush Copley

Health Care Contract renewal. He reported his conflict of interest and apologized for this oversight.

## **ACTION ITEMS**

### *Election of Chairman*

Ms. Veal reported that Steven Isoye was the only Trustee nominated for Chairman for the next two-year term. She asked if there were any other nominations from the floor. Hearing none, a motion was made by Trustee McEachern and seconded by Trustee Roche to elect Steven Isoye for another two-year term as Chairman. Voting aye were Trustees Isoye, Olszewski-Kubilius, Roche, Budzik, Griffin, McEachern, Núñez and Rosner. The motion passed by a vote of 8 ayes, 0 nays.

Chairman Isoye thanked the Trustees, saying he would do his best to serve the Board.

### *Minutes of May 19, 2010, Board Meeting Closed Session*

A motion was made by Trustee McEachern and seconded by Trustee Roche to approve the minutes of the May 19, 2010, Board Meeting Closed Session. Voting aye were Trustees Isoye, Olszewski-Kubilius, Roche, Budzik, Griffin, McEachern, Núñez and Rosner. The motion passed by a vote of 8 ayes, 0 nays.

### *Modifications to President's Contract*

A motion was made by Trustee Núñez and seconded by Trustee Budzik to approve the modifications to the President's Contract FY11-14 as reviewed in closed session. Voting aye were Trustees Isoye, Olszewski-Kubilius, Roche, Budzik, Griffin, McEachern, Núñez and Rosner. The motion passed by a vote of 8 ayes, 0 nays.

## **Reports of Liaisons**

Chairman Isoye referenced operational changes being made this year to improve Board meetings, including the new guidelines for liaison verbal reports focusing on two questions:

- 1) What is the group you represent doing to support and advance IMSA's Strategic Plan?
- 2) What other significant question, issue or plan is your group working on now?

He noted that liaisons would have an opportunity to share additional written information either before or after each meeting.

Shawon Jackson spoke of academic integrity and the honor statement that will be implemented this fall, a recent trip to Ecuador during which Spanish students taught English at an orphanage supporting the service aspect of the Strategic Plan, and students searching for a mentor for the Student Inquiry and Research program led by Dr. Judy Scheppler.

Stuart Bloom discussed working with Dr. Bob Hernandez regarding opportunities for parents to be more involved with the Strategic Plan. He noted that action plan 6.3 was about increasing donations to the IMSA Fund and conversations were being held with Greta Salamando regarding ways to enhance parents' contributions.

Matthew Knisley reviewed activities scheduled during Alumni weekend, July 23 – 25, 2010 including the Alumni Awards Presentation and Alumni Volunteer Recognition on Friday night, the luncheon and annual meeting on Saturday, the four class reunions (1990, 1995, 2000 & 2005) on Saturday evening and the cook-out on Sunday.

Herbert Knight referenced his written report and asked if there were any questions. He noted that parents' contributions were up 75% this year and discussed working on plans to raise other donations. He invited Trustees to participate in a case statement development discussion following the Board meeting.

Diane Hinterlong said faculty members were working through the summer on curriculum development and in various programs. In addition, they are examining the current schedule with particular attention on balancing the course load over three years, supporting sophomores and evaluating the current start time in support of Strategies 1 (whole person) and 2 (personalization).

### **Report of the Treasurer**

Patrick Furlong said that at this time staff were “in good shape” regarding fiscal year 10 closing, with a target of coming in at the goal of ½%.

### **ACTION ITEM**

#### *FY11 Operating Budget*

Mr. Furlong recommended approving the FY11 Operating Budget which has been approved by the legislature and signed by the Governor. He pointed out the appropriation is in one lump sum which administratively gives more flexibility in spending. He noted that for the Income Fund personal services increased and contractual services decreased, as IMSA had requested. Trustees and staff briefly discussed concerns about continuing delays in vendor payments and the possibility of more vendors not honoring our purchase orders.

A motion was made by Trustee McEachern and seconded by Trustee Núñez to approve the FY11 Operating Budget as presented. Voting aye were Trustees Isoye, Olszewski-Kubilius, Roche, Budzik, Griffin, McEachern, Núñez and Rosner. The motion passed by a vote of 8 ayes, 0 nays.

### **Report of the President**

### **REFLECTIONS AND OBSERVATIONS**

Dr. McGee spoke about IMSA's international impact and the enormous opportunity he had, sponsored by Intel, to present at the China Education Innovation Summit at Tsinghua University. He noted tremendous interest in inquiry-based education, the potential for a partnership with one or more schools in China, and Madam Wei's presentation which included a picture of Dr. Leon Lederman. He said it was an honor to represent IMSA. Trustee Rosner pointed out that The University of Chicago has established a center in Beijing. She spoke about setting up liaisons as a way of leveraging opportunities, noting there is a lot of opportunity to have students trained here then bring them back. She offered her assistance if IMSA is interested.

## **ACTION ITEMS**

### **Consent Agenda**

Dr. McGee recommended approval of the Consent Agenda. A motion was made by Trustee McEachern and seconded by Trustee Núñez to approve the Consent Agenda as presented. Voting aye were Trustees Isoye, Olszewski-Kubilius, Roche, Budzik, Griffin, McEachern, Núñez and Rosner. The motion passed by a vote of 8 ayes, 0 nays.

The following items were approved:

***Minutes*** - Regular Board Meeting, May 19, 2010

### ***Personnel Items***

#### **Resignations**

*Steven A. DiMarzio*, Resident Counselor  
*Kandi N. Wilson*, Resident Counselor  
*Anthony Petraitis*, Resident Counselor  
*Danielle R. Wolfgang*, Resident Counselor

#### **New Staff**

*Reuel G. Abraham*, Resident Counselor  
*Latasha R. Battie*, Coordinator, Field Office – Chicago  
*Sonja K. Birthisel*, Resident Counselor  
*Jennifer E. Gatske*, Design and Logistics Specialist for Problem-Based Learning (PBL)  
*Michael R. Hoehn*, Resident Counselor  
*Leah A. Kind*, English Faculty  
*Samuel C. Pettigrew*, Resident Counselor  
*Quinn P. Ryan*, Resident Counselor  
*Jakendra D. Williams*, Resident Counselor

#### **Change of Status**

*Diane L. Hinterlong*, from Science Faculty to Assistant Principal for Curriculum, Instruction and Assessment

#### **Part-time Hourly Staff**

**Other Personnel – part-time hourly employees, hired within the budgetary allocations for part-time, temporary services**

##### **a. Admission**

*Sharon K. McMurray*, Temporary Administrative Support  
*Vince Matsko*, Problem Development Support ComEd CyberQuiz 4Kids Program for PFS PD Day

##### **Placement Testing and Preparation, June 2010 – Stipends**

*Ricky W. Marshall*, *Patricia A. Morris*, *Vernie Noble Redmon III*, *Joseph A. Vermeire*

**Re-Invitation Committee, June 16, 2010 – Stipends**

*Paula Altekruise, David Evenson, Micah Fogel, Branson Lawrence, Erin Micklo*

**SEAMS Summer Program - Stipends**

*Ed Caster, Eric Smith and Anita Connors White, Faculty Planning and Mathematics Faculty*

*Daniel Gilford, Planning for Academic Support Coordinator and Academic Support Coordinator*

*Terence R. Hemingway, Michelle McGhee and Caitlin A. McMahon, Planning for Resident Counselors and Resident Counselors*

*Minerva Juarez, Student Development Assistant*

*David Lundgren, Planning for Student Development Coordinator and Student Development Coordinator*

*Julie Polz, Science Laboratory Assistant*

*Dawn Prude, Roberto Suarez, and Nicole Trackman Academic Support Lecturer*

*Danielle Wolfgang, Planning for Resident Life Coordinator and Resident Life Coordinator*

**b. Athletic/Co-Curricular/Sponsor Stipends**

*Branson Lawrence, Sponsor – Bass Fishing*

*Ralph Weimer, Sponsor – Bass Fishing*

**c. Business Office**

*Jessica Martinez and Christine Nelson, Temporary Office Help*

**d. College and Academic Counseling - Stipend**

*Susan Wrona, Proctor for AP Exams*

**e. Custodial/Maintenance**

**Summer Custodian/Maintenance**

*Bradley Brandenburg*

*Sean McEachern*

*Matthew Brandenburg*

*Kaitlyn Olson*

*Christofer Galovic*

*Kayle Rieger*

*Shane Holl*

*Mandy Rieger*

*Jacob Landreth*

*Kaylee Wilson*

**f. Excel Program - Stipends**

**Planning and Training for Residential Coordinator, Resident Counselors and Faculty**

*Daniel Gilford*

*Mark Kamrath*

*Terence Hemingway*

*Christine J. Loos*

*Lauren Lutz*

*Andrea Mason*

*Kerby Mickelson*

*Erin Micklo*

*Sarah O'Leary*

*Anita C White*

**Residential Coordinator, Counselors, Resident Counselors and Faculty**

*David Evenson*

*Daniel Gilford*

*Terence Hemingway*

*Mark Kamrath*

*Christine J. Loos*

*Lauren Lutz*

*Andrea Mason  
Kerby Mickelson  
Sarah O'Leary*

*Deborah McGrath  
Erin Micklo  
Anita C White*

**g. E2K+ Summer Programs 2010, Teaching – Stipend**

*Edward Caster, Tracking Killer Storms*

**h. Golden Apple Scholars Summer Institute, June 20-30, 2010 – Stipends**

*Paula Altekruise  
Janett Cordovés  
Erin Micklo  
Roberto Suarez*

*Edward Caster  
David Evenson  
Sue Styer  
Pat Trafton*

**Golden Apple Scholars Summer Institute, July 1 - 31, 2010 – Stipends**

*Peg Cain  
Janett Cordovés  
Mark Kamrath  
Erin Micklo  
Don Porzio  
Tracy Townsend  
Anita Connors White*

*Edward Caster  
Jeong Hwang-Choe  
Karen Lopez  
Sarah O'Leary  
Noah Prince  
Pat Trafton*

**i. Information Resource Center (IRC)**

**Summer Help**

*Christopher A. Foster and Christian F. Gines*

**j. Information Technology Services (ITS)**

**Summer Help**

*Sara Ezgi Akgul and Elizabeth Knowlton*

**k. ITL/TVPL**

*Chung C. Jung, Summer Help*

**l. Kids Institute (KI) Summer Programs**

*David Burchell, Summer Assistant  
Vincent Matsko, Curriculum Development  
Caitlin McMahan, Resident Counselor  
Gina Mengarelli, Summer Assistant  
Christopher Schreiber, Summer @ IMSA Residential Coordinator  
Megan E. Schrementi, Summer @ IMSA Faculty  
Anitra Sumbry, Instructional Program Assistant  
Timothy Warren, Resident Counselor  
Shayna Weiner, Instructional Program Lab Assistant  
Danielle R. Wolfgang, Resident Counselor*

**m. President's Office**

*Robert L. Hawkins, Contingent Hearing Officer*

**n. Principal's Office - Stipends**

*Janice Krouse*, Grading placement exams, updating data bases, letters and attending meetings

*Deborah McGrath*, Chaperoning IMSA students and participating in the NCSSSMST/Keystone Youth Policy Summit in Keystone, Colorado

**World Languages Proficiency Testing for In-Coming Sophomores**

*Maria Atienza-Gabas*

*Agnieszka Michalek – German*

*Jonathan Besancon*

*Willa Shultz – French*

*Brenda Crosby – French*

**o. Problem-Based Learning (PBL) - Stipends**

*Vicki Burgholzer*, PBL Coaching Institute Facilitator-IMSA and PBL Coaching Institute Facilitator-Rockford

*Joe Cranston*, PBL Design Institute Facilitator-Harris and PBL Design Institute Facilitator-Maine West High School

*Ray Stadt*, PBL Design Institute Facilitator

*Yolanda Willis*, PBL Design Institute Facilitator-Harris

**p. Student Life – Residential Program**

**RC Office Coverage**

*Kerby Mickelson and Anthony Petraitis*

**Sophomore Orientation**

**Faculty**

*Jonathan Besancon*

*Steve Condie*

*Lee Eysturlid*

*Jeong Hwang-Choe*

*David Lundgren*

*Mary Myers*

*Christian Nøkkentved*

*Pat Patankar*

*Clay Sewell*

*Tracy Townsend*

**Residence Life**

*Curtis Boyd*

*Corey Dorsey*

*Terence Hemingway*

*Mike Juell*

*Tammy Larson*

*Sandra Mazuera*

*Michelle McGhee*

*Caitlin McMahon*

*Kerby Mickelson*

*Tony Petraitis*

*Sarah Thevenin*

*Troy Tonsil*

*JP Viray*

*Tim Warren*

*Kandi Wilson*

*Danielle Wolfgang*

**Staff**

*Paula Altekruise*

*Susan Bernal*

*Chris de Kok*

*David Evenson*

*Josh Wolfgang*

**q. Wellness**

*Daniel Hernandez*, Wellness Program Assistant

*Anne Victory*, Pool Supervisor

### **Re-Employment of Administrators**

July 1, 2010 through June 30, 2011, in accordance with Board Policy GBB, *Employment and Compensation*.

**Administrators**, in accordance with the conditions of their contracts:

Arnold Crater	Executive Director for Informational Technology Services
Patrick Furlong	Vice President for Business & Finance/CFO
James Gerry	Director for Innovation & Intrapreneurship
Dr. Robert Hernández	Director for Student Leadership Development
Michelle Kolar	Executive Director for Professional Field Services
Barbara Miller	Director for Enrollment and Academic Services
Suzyn Price	Vice President for Advancement
Roger Spayer	Executive Director for Human Resources
Catherine Veal	Vice President for Strategy and Innovation

### **Administrative Contract Amendments**

*Catherine Veal, Vice President of Strategy and Innovation, contract extension, effective July 1, 2010 through June 30, 2013, with accrued sick leave benefit decreased from 16 days to 12 days per year for the contract period.*

*Dr. Eric McLaren, Principal and Vice President of Academic Programs, accrued sick leave benefit increased from 10 days to 12 days per year for July 1, 2010 through June 30, 2011 contract period.*

### **Review of Student Enrollment Status Policy**

#### **Student Residency Policy**

#### **Student Discipline Policy – Minor Revisions**

#### **Prevailing Wage Resolution**

### **CADRE Revisions**

Dr. McLaren briefly reviewed Charlotte Danielson's Program Review of CADRE (CAreer Development Reinforcing Excellence) completed in the fall of 2009 along with her report containing nine recommendations. He said the decision was made to initially focus on those recommendations that will have the greatest impact on teachers in their first four years. He reviewed proposed modifications including changing the roles of the evaluators, eliminating the paid mentor in the first year and replacing it by a CST (Collegial Support Team) and removing the role of Instructional Facilitator and assigning it to a Curriculum and Assessment Leader noting that the processes will remain the same. He pointed out that 2 ½ roles had been reallocated into one position, to be filled by Diane Hinterlong, saving IMSA significant dollars and improving the professional learning experience in the first 4 years.

A motion was made by Trustee Budzik motioned and seconded by Trustee Roche to approve the CADRE revisions as proposed. Voting aye were Trustees Isoye, Olszewski-Kubilius,

Roche, Budzik, Griffin, McEachern, Núñez and Rosner. The motion passed by a vote of 8 ayes, 0 nays.

### **IMSA Pay Range Compensation Structures for FY11**

Roger Spayer reviewed the proposed compensation ranges for FY11; these represent a 2.0% increase to the current structure and are in line with the increase in the Consumer Price Index for Urban Consumers (CPI-U). He reminded the Board of the importance of annual reviews and adjustments in order to continue to address the goals of market competitiveness and internal equity.

A motion was made by Trustee Roche and seconded by Trustee McEachern seconded to approve the proposed faculty and staff salary ranges for FY11 as presented. Voting aye were Trustees Isoye, Olszewski-Kubilius, Roche, Budzik, Griffin, McEachern, Núñez and Rosner. The motion passed by a vote of 8 ayes, 0 nays.

### **Variable Salary Increases for FY11**

Dr. McGee recommended approving variable salary increases for FY11 between 0-4.8% for eligible faculty and staff based on compa-ratio, retroactive to July 1, 2011. He noted that he and administrators reporting to him elected not to receive a salary increase this year due to the State of Illinois' financial crisis and to help IMSA continue implementing the compensation plan. He added that staff members who are over the maximum amount for their classification, also will not receive an increase. He said the average increase for FY11 would be approximately 2.5%, which is less than the 3.6% increase reported by the six community colleges closest to IMSA.

Ms. Veal pointed out that 110% Midpoint and <Maximum of Salary Grade line was incorrect; it should read .8% -- not .08%.

A motion was made by Trustee Griffin and seconded by Trustee Núñez to approve the variable salary increases for FY11 as presented. Voting aye were Trustees Isoye, Olszewski-Kubilius, Roche, Budzik, Griffin, McEachern, Núñez and Rosner. The motion passed by a vote of 8 ayes, 0 nays.

### **Food Service Contract**

Dr. McGee reported that only one proposal, from Sodexo, was received for the Academy's next food service contract. He noted that Sodexo is very involved in Academy events such as Shine On and complimented the firm on how well it treats guests. Dr. Hernandez pointed out that Sodexo wants to continue at IMSA, although it is nervous about not being paid by the State (the current non-payment for FY10 is \$750,000). He said Sodexo's service to students was excellence, with more than 90% for lunch and 70 – 80% for breakfast (five years ago, it was 30% for breakfast). Trustee Rosner asked if Sodexo is the source for Board lunches and Dr. Hernandez responded yes. Trustee McEachern commented that Sodexo has the contract at Rush Copley Hospital and the food is good.

A motion was made by Trustee Núñez and seconded by Trustee McEachern to approve the food services contract with Sodexo in the amount of \$1,056,556.30 (based on projected meal volumes, which are subject to change) for FY11's residential board plan, with mutual, annual renewal options for the following nine years. Voting aye were Trustees Isoye, Olszewski-

Kubilius, Roche, Budzik, Griffin, McEachern, Núñez and Rosner. The motion passed by a vote of 8 ayes, 0 nays.

**Special Meeting Note:** At this point in the meeting, it was discovered and announced that Trustee McEachern should have abstained from voting on one of the personnel items in the Consent Agenda, the employment of a relative, Sean McEachern, for summer custodian/maintenance work, May 21-August 21, 2010. Trustee McEachern apologized for the oversight.

**Featured Agenda Items for FY11 Board Meetings**

Dr. McGee reviewed recommendations for this year’s featured agenda items, noting that the Executive Committee concurred with staff’s recommendation to limit the number to no more than one “deep dive” and one “snapshot” at regular meetings. In addition, he said staff would pilot the use of voice over PowerPoints, videos and/or webinars for some of these topics, asking Board members to review specific presentations in advance of a meeting, thus saving time for more in depth, less “rushed” Q&A, dialogue and debate at the meeting.

Dr. McGee asked Board members if they had any recommendations for changes. Mr. Knight recommended moving Strategy 6 to the November meeting. Dr. McGee said staff would look at this again and revise the schedule if appropriate. Trustee Roche commented on the value of focusing on strategic plan priorities and Trustee Olszewski-Kubilius reiterated her support for reviewing presentations in advance, freeing up more time for conversation at the meeting.

A motion was made by Trustee Roche and seconded by Trustee Núñez to approve the proposed featured agenda items for FY11 Board meetings. Voting aye were Trustees Isoye, Olszewski-Kubilius, Roche, Budzik, Griffin, McEachern, Núñez and Rosner. The motion passed by a vote of 8 ayes, 0 nays.

Meeting Date	Strategic Plan "Deep Dive" Explorations (40 minutes or so)	"Snapshot" Topics (20 minutes)
7/14/2010	Strategic Plan FY10 Year-End Report	<u>CoolHub.IMSA</u> (rescheduled from 5/19/10) <u>Admissions Policy Review and Class of 2013</u>
9/15/2010	Strategy 6	<u>IMSA’s 25th Anniversary Year, 2011-12:</u> Priorities, Goals and Messages (branding and fundraising)
11/17/2010	Strategy 2	<u>Program Reviews:</u> History/Social Science and English
1/21/2011 and 1/22/2011	Objectives State of Learning Report  Strategy 4	<u>Faculty Research Projects:</u> Females in Physics; Advanced Chemistry Curriculum Changes; Consideration in Ethics
3/16/2011	Strategy 1	<u>Multicultural Development Plan</u>
5/18/2011	Strategy 3	<u>Field Offices:</u> Highlights, Logic Models and Evaluation Plans
July 2011 (new fiscal year)	Strategy 5	<b>TBD</b>

## **FEATURED AGENDA ITEMS**

### **Deep Dive: Strategic Plan Year End FY10**

Dr. McGee reported significant progress this year on the Strategic Plan with 68 action steps and four action plans started, and of those, 81% fully or substantially completed. He noted that some were dropped or delayed due to lack of revenue and time, for example, work on the Intellectual Property Policy. Looking ahead, Strategic Plan priorities for FY11 will be selected by strategy leaders in August and shared as an information item at the September Board meeting. He said the challenging work of measuring the three Objectives continues, with these and other data to be discussed at the extended Board Meeting and Data Retreat in January.

Trustee McEachern asked if anything happened during the year that “cast a doubt” on the rest of the Strategic Plan; Dr. McGee replied that while there were no doubts about the big plan, when the strategic plan leaders meet they might identify some action steps that were no longer relevant or not achievable. Trustee Olszewski-Kubilius wondered about the changing fiscal context and the need for programs that are revenue generating due to the State's economy. Trustee Rosner asked which changes had had the “biggest impact on the culture;” Dr. McGee cited engagement of staff and support services for sophomores. Trustee Budzik pointed out that financial planning should be in conjunction with the Strategic Plan. Chairman Isoye said he was hearing a perceived level of comfort at the way the work was being done and how the Strategic Plan had become a living document. He complimented Dr. McGee, Strategy leaders and Dr. Rushi on the report.

### **Snapshot: CoolHub.IMSA**

Ms. Veal noted that **CoolHub.IMSA** resulted from the first phase of the Strategic Plan as the STEM Innovation Hub action plan in the former Strategy 3, “We will design IMSA as a laboratory.” She said CoolHub was now a cornerstone of Strategy 5 and was specifically designed to support whole person development, personalized learning, expansion, scholarship and knowledge transfer, and diversified funding. She said the goal of CoolHub was to foster innovation in STEM teaching and learning, especially in the K-12 environment, with members including teachers, students, alumni, researchers, parents, and other experts who are drawn together around projects of mutual interest.

A video featuring Jim Gerry, Dr. Carl Heine and Branson Lawrence followed; they showcased various features and uses of CoolHub which was developed in partnership with the National Center for Supercomputing Applications at the University of Illinois at Urbana-Champaign. Collaboration and innovation tools provided through CoolHub include applications, blogs, wikis, forums and shared libraries as well as additional capabilities for shared document creation, concept mapping, project management and tools to support ideation, group and individual communication. Staff reviewed membership development plans and regional and national conference presentations. Mr. Gerry invited Board members to join and said a link would be sent with an invitation.

It was pointed out that the video was an example of a featured agenda item snapshot that could be sent to Trustees in advance, freeing up Board meeting time for more conversation.

### **Snapshot: Class of 2013 and Admissions Policy Review**

Due to time constraints, Chairman Isoye recommended and Trustees concurred that this agenda item should be tabled.

*NOTE: Trustees Núñez and McEachern left the meeting early, at 11:00 and 11:30, respectively.*

## **INFORMATION ITEMS FOR DISCUSSION**

### **Field Offices Six-Month Review**

Michelle Kolar presented an overview of the Metro East Field Office's first year, reviewing the goals: building relationships, delivering professional development and support to educators who serve under-resourced schools and communities, providing supplemental STEM programs for students of talent and demonstrated potential, and coordinating supplemental science and math education services offered by other providers such as universities, museums or laboratories and implementing program evaluations. She highlighted the "stakeholder positions" that were identified through Christopher Kolar's analysis, enabling staff to assess community values against IMSA's offerings. She discussed expanding programs such as IMSA Excellence 2000+ (renamed IMSA FUSION in September), providing new offerings such as Teachers Candidate Institute, working with university partners to help teachers gain more experience with inquiry-based teaching, and broadening the Alumni Tutoring Mentoring program. She noted that 7 of 10 students who were involved in this program applied to IMSA and 3 are entering this fall.

Trustees discussed program evaluation. Trustees Olszewski-Kubilius and Rosner recommended adding numbers to summary documents and tracking cost effectiveness, pointing out that funders look at this information.

### **Campus Expansion Models Feasibility Study Status Update**

Dr. McGee reported that Deloitte was very interested in this project but had requested that IMSA reduce its scope. He said he, Ms. Price and Ms. Veal had a very good conversation with Marty DiMarzio and Laura Eilts, Deloitte's community involvement leader and now needed to submit a revised proposal in August, narrowing the scope. Dr. McGee said he thought a deeper needs assessment and feasibility study on one or two models would be better than a cursory study on all the models. He pointed out that both candidates for Governor had shown interest in a downstate IMSA campus, and he recommended that the initial study be for two models, a downstate residential campus and an IMSA middle school campus, perhaps in Chicago.

Trustee Olszewski-Kubilius said she felt "rushed" to make a decision and wondered if with limited funding IMSA might want and need to be more creative. She said she felt uncomfortable choosing some models over others at this time. Trustee Kalantzis said it was difficult to have this conversation at the end of a meeting. Trustee Rosner said the Board needed to understand the needs better in order to determine if IMSA could satisfy them. Dr. McGee said that additional staff work could be done and a special Board meeting could be scheduled to make decisions. He stressed that he would hate to miss the August opportunity to submit an amended proposal to Deloitte.

Trustee Budzik asked if there was good rationale for the two models Dr. McGee was recommending. Dr. McGee referenced a note sent by Trustee Olszewski-Kubilius commenting that there could be good rationale for any of the models.

In the interest of time, Dr. McGee recommended a Special Board Meeting, with a quorum or as a Committee of the Whole, to decide what to submit to Deloitte. Chairman Isoye asked

Trustees to share their thoughts with Dr. McGee before the meeting. Trustee Griffin asked Dr. McGee to be clear with the Board regarding the action he wants.

Dr. McGee reminded the Board that all that needs to be determined now is the nature of the proposal to Deloitte for a reduced scope pro-bono feasibility study. Dr. McGee said this would not commit the Board to any model(s).

Trustees and Dr. McGee agreed to table the discussion pending more conversation with Deloitte and a potential Special Board Meeting.

### **Adjournment**

Trustee Roche motioned and Trustee Budzik seconded the motion to adjourn the meeting. Voting aye were Trustees Isoye, Roche, Budzik, Griffin, Paula Olszewski-Kubilius and Rosner. The motion passed by a vote of 6 ayes, 0 nays.

The meeting adjourned at 11:55 a.m.

Respectfully submitted,

Steven T. Isoye  
Chairman, Board of Trustees

Catherine C. Veal  
Secretary