

# Illinois Mathematics and Science Academy®

*igniting and nurturing creative, ethical, scientific minds that advance the human condition*

## IMSA Board of Trustees Regular Meeting

July 17, 2013

### Meeting Minutes

#### Call to Order

Chairman Griffin called the meeting to order at 8:32 a.m.

#### Roll Call

Ms. McKenna called the roll.

**Members Present:** Sheila Griffin, Jay Budzik (via teleconference), Kathy He, Steven Isoye, Leslie Juby and Erin Roche.

**Members Absent:** Mary Kalantzis, Jack McEachern, Luis Núñez, Paula Olszewski-Kubilius, Marsha Rosner (arrived during closed session), Karen Hunter Anderson, Harry Berman, Christopher Koch and James Rydland

Trustees went into closed session as a Committee of the Whole to review the May 15, 2013 closed session minutes and discuss employment, performance and compensation of specific employees.

#### Closed Session Held

#### Reconvene in Open Session

The Board reconvened in open session at 9:50 a.m.

#### Roll Call

Ms. McKenna called the roll. A quorum was present.

**Members Present:** Sheila Griffin, Jay Budzik (via teleconference), Kathy He, Steve Isoye, Leslie Juby, Erin Roche and Marsha Rosner.

**Members Absent:** Mary Kalantzis, Jack McEachern, Luis Núñez, Paula Olszewski-Kubilius, Karen Hunter Anderson, Harry Berman, Christopher Koch and James Rydland

**Liaisons Present:** Paul Milano on behalf of IMSA Fund Board of Directors, Anthony Marquez for Student Council, Dan Gleason for Faculty and Melvin Bacani for IMSA Alumni Association.

**Liaison Absent:** JuliAnn Geldner for IMSA Parents Association Council

#### Chairman's Good News Items

Faculty and staff were recognized for their contributions to the IMSA Community with the following awards: Presidential Leadership Award, Leah Kind; Principal's Teaching Award, Mark Kammrath; E= MC<sup>2</sup> Award, Quinton Backstrom; Community Steward of the Planet Award, Linsey Crowninshield; Lederman Scholar Award(s), Lee Eysturlid, Eric Smith, Christopher Kolar, and Glenn "Max" McGee. TEAMS Award(s): Paula Altekruise, Quintin Backstrom, Adrienne

Coleman, Vince Matsko, Anita White; and Lauren Abrahamson, Kabir Avraham, Claire Burke, Lani Gordon, John Jaeger, Daniel Riemersma, Quinn Ryan. Also, Branson Lawrence was selected as 1 of only 8 runner-ups in the nationwide 2013 [ASME \(American Society of Mechanical Engineers\)](#) DiscoverE Educator Recognition Awards.

Congratulations to alumna Sarah Lightfoot Vidal '08, who received a Fulbright Grant to do research in Concepción, Chile. Additionally, the annual Alumni weekend was held with thanks to Trustees Erin Roche, Kathy He, Leslie Juby and alumnus Trustee Max McGee for representing the Board as presenters of the Alumni Awards.

Summer programs are in full swing at IMSA and satellite sites across Illinois. High praise was given for our Professional Field Services team and new Program Director for Statewide Educator Initiatives, Aziza Darwish, whose exciting first day at IMSA also happened to be the first day of summer programs!

This summer we are welcoming more than 2500 teachers and students to our summer programs. Across Illinois we are offering 27 summer programs to approximately 2000 students in grades 3-10, including STEM Sports, Promise-SEAMS and TALENT.

Teacher programs are also reaching out across the state in multiple sites. We are hosting 12 programs for 580 teachers as part of FUSION, Teacher Candidate Institutes and Problem-Based Learning.

Trustee Olszewski-Kubilius, Cathy Veal and Chris Kolar just returned from a conference in Washington DC about the NSF-funded study by the American Psychological Association of the outcomes of STEM specialty schools. The conference involved the researchers who designed and implemented the study and representatives from the schools whose students participated. The purpose of the meeting was to share the results of the study and to think about future research and advocacy for specialized STEM schools. IMSA stood out at this meeting as a leader among the participating schools, which we were, thanks in large part due to the work and involvement of Mr. Kolar. He was active in the design of the study and also in explaining the results to the specialized school leaders. IMSA was the only program represented by a board member, the president and the research director. This topic will be our featured agenda item in September.

Chairman Griffin welcomed Ms. Veal and Mr. Lawrence to their first Board meetings as President and Principal, respectively.

**Room Arrangement Trial** – Chairman Griffin mentioned the new room setup – Option 1 – and noted that Option 2 will be staged at the September meeting in an effort to maximize space and sight lines.

### **Reports of Liaisons**

#### ***Student Council***

Anthony Marquez highlighted the Big Sibling program, students' travel to Ecuador to work on service projects at a local school for two weeks, and summer participation in Student Inquiry and Research summer programs at Northwestern's Feinberg School of Medicine and the University of Chicago.

#### ***Parents***

No report was given.

### ***IMSA Fund Board***

Paul Milano highlighted nearly final totals for FY13 of \$1,188,588 with all time high participation rates for major constituents groups including 100% participation rates for both the IMSA Fund Board and the Board of Trustees. He said the number of unduplicated donors is at a record breaking 2,178, due in large part due to the successful, trial telemarketing campaign which provided almost \$100,000 in the first year and would be repeated in the future.

### ***Alumni***

Melvin Bacani gave an overview of alumni mentorship program and alumni gatherings.

## **ACTION ITEMS**

### ***Minutes May 15, 2013 Board Meeting Closed Session***

A motion was made by Trustee He and seconded by Trustee Roche to approve the closed session minutes of the May 15, 2013 Board meeting as presented in closed session. Voting aye were Trustees Griffin, Budzik (teleconference), He, Isoye, Juby, Roche and Rosner. The motion passed by a vote of 7 ayes, 0 nays.

## **Information & Discussion**

### **Presidential Search**

Chairman Griffin reported that after last month's Executive Committee meeting, Mary Spreitzer, Cathy Veal and Chris Kaucnik, director of marketing and communications, prepared two sections – Leadership Opportunity and Position Summary – of our Presidential Search profile for Board members to review. She said feedback was provided to Ms. Spreitzer, there are no points of disagreement and unless Board members have questions, this task is complete and the next step will be to proceed with preparing the full profile. There were no questions.

The Chairman said the primary marketing piece will contain other sections including an appendix with information about IMSA, educational programs, outcomes and points of pride, governance and funding, history, Boards, partners, donors, traditions, events, and the Chicago region/western suburbs/Aurora community. She commented that the profile should be ready in late summer.

Ms. Griffin also thanked Trustees for returning their forms to Ms. Spreitzer regarding their preferred participation in the recruitment process noting that in addition to inviting Trustees and staff to comment on necessary and desired qualities and qualifications of our next President, she also invited leaders of the IMSA Fund Board, IMSA Parents Association Council and IMSA Student Council to complete the same survey and their responses will provide additional helpful input on the front end of our search process.

### **Report of the Treasurer**

Patrick Furlong referred to the Financial Highlights handout, noting that for FY13 IMSA will finish the year in good shape, very close to utilizing our full EAF appropriations. Mr. Furlong mentioned the continuation of building up reserves with budgeting contributions similar to the past. He also presented the FY14 budget for the first time in different formats – academic, outreach, operating, etc, noting that funding provided to contribution areas are going up. Mr. Furlong also noted that every category has gone up in percentage except one, a good sign and a reflection of IMSA's priority budgeting and spending. He also mentioned the board will see the 2% FY14 reallocation request, helping to align the budget to what we think we will need.

## **ACTION ITEM**

### **FY14 Operating Budget**

Mr. Furlong requested approval of the FY14 Operating Budget.

A motion was made by Trustee Roche and seconded by Trustee Isoye to approve the FY14 Operating Budget as presented. Voting aye were Trustees Griffin, Budzik (Teleconference), He, Isoye, Juby, Roche and Rosner. The motion passed by a vote of 7 ayes, 0 nays.

Trustee Budzik commented that the financial format has more clarity.

### **Report of the President**

Ms. Veal began with "Setting the Stage for Our Future: Six Needs, A Question and The IMSA Way." She noted the challenge we have now understanding and communicating "the IMSA Way," especially given the large number of IMSA faculty and staff who are relatively new hires. A new leadership team has been formed to address this critical need. Trustee He mentioned this clarity and messaging will also be important for the Presidential search this year. Trustee Roche added this could be a foundation for the next institutional planning process.

## **ACTION ITEMS**

### **Consent Agenda**

A motion was made by Trustee He and seconded by Trustee Roche to approve the Consent Agenda as presented. Voting aye were Trustees Griffin, Budzik (teleconference), He, Isoye, Juby, Roche and Rosner. The motion passed by a vote of 7 ayes, 0 nays. The following items were approved:

## **MINUTES**

May 15, 2013 Regular Board Meeting

## **PERSONNEL ITEMS**

### **Approval of Personnel Items**

**NOTE: Compensation rates vary depending on a number of factors including but not limited to an individual's education, an individual's previous experience, the complexity of the assigned responsibilities, and the duration of the work.**

### **Resignations**

*Marcy Kamler, Kathryn (Katie) Mankin, Glenn W. "Max" McGee, Katherine (Katie) Mundle, Aracelys Rios, Quinn Ryan, Sarah Thevenin, and Jakendra Williams*

### **Retirements**

*John Bonie*

## **Separations**

*Brenda Buschbacher, Margaret Hernandez, Steven Rogg, and Diana Sharp*

## **New Staff**

*Kandyce Baker, Aziza Darwish, Kitty Lam, Joseph Mastrocola, Katherine (Katie) McGinn, Bonny Sucherman, and Amy Woods*

## **Change in Status**

*Michael Abrahamson, Melissa Chesney, Kimberly Corrao, Ralph Flickinger, Daniel Gleason, Brian Grublesky, Robert Hernandez, Carolyn Johnson, Christopher Kolar, Branson Lawrence, Jr., Barbara Miller, Purva Rushi, Mary Spreitzer, Laurie Sutherland, Catherine Veal, John Wandolowski*

## **Part-time Hourly Staff**

### **Admissions**

*Barbara Gerdes, Ricky Marshall, Amanda Sutton, Ruth Ann Tobey-Brown*

### **Business Office**

*Christine Nelson*

### **College and Academic Counseling**

*Christina Smith, Susan Wrona*

### **Facilities Services**

*Jared Davis, Tyler Gehrke, JaVon Hayes, Connor Hernandez, Michelle Johnson, David Kinney, Jonathan Kinney, Franklin Powell, Mandy Rieger*

### **Golden Apple Scholars Summer Institute**

*Patricia Trafton*

### **IMSA Metro East Field Office**

*Monique Liguori-Weinberg, Alycia Obernuefemann, Tyler Schrage, Joshua Strausbaugh*

### **IMSA Rock Island Region Field Office**

*Robert Hockenberry, Benjamin Kirgan*

### **Information Resource Center**

*Ryan Newendyke, Tony Richardson II*

### **Information Technology Services**

*Jennifer Crawford, Elizabeth Knowlton, Phuong Vo*

### **Kids Institute (KI) Summer Programs**

*Brittany Herzovi, Bethany Kolbe, Abigail Lawrence, Alan Shramuk,*

### **President's Office**

*Robert Hawkins*

### **Professional Field Services**

*Joseph Cave, Gregory Peterson*

## Re-Employment

The following faculty and staff members are recommended for re-employment, subject to Board ratification. All re-employments are made in accordance with Board Policy GBB, Employment and Compensation. Re-employment for this defined period is contingent on authorized funding for FY14 (effective July 1, 2013), a satisfactory FY13 performance review and continued acceptable performance. Approval of this recommendation does not imply a contractual arrangement with individuals whose positions are subsequently not re-funded in FY14 or who voluntarily or involuntarily have their employment terminated.

### Faculty

Faculty who will continue their employment in FY14 under the CADRE system include:

Faculty who will enter the second year of the First 2-Year Contract:

*Kirsty Montgomery, History/Social Science*  
*Emily Sites, Director of Choral Music and Fine Arts IPA*  
*Yinshun Wang, World Languages – Chinese, PT*

Faculty who will enter the second year of the Second 2-Year Contract:

*Deborah Sanders, World Languages - French*  
*Nicole Trackman, English (repeating due to extended leave of absence)*

Faculty who will enter the first year of the Continuing Contract:

*William Gentzler, Wellness*  
*Adam Kotlarczyk, English*  
*David Lundgren, Wellness*  
*Erin Micklo, English*

Faculty (full-time/part-time) whose Continuing Contract will be renewed:

*Sowmya Anjur, Science*  
*Maria Atienza-Gabás, World Languages-Spanish*  
*Jonathan Besancon, World Languages – Japanese*  
*Margaret Cain, English*  
*Mark Carlson, Science*  
*Michelle Cheng, World Languages-Chinese*  
*Jeong Choe, Science*  
*Peter Clancy, Science*  
*Steven Condie, Mathematics*  
*Brenda Crosby, World Languages – French*  
*David DeVol, Science*  
*Peter Dong, Science*  
*Donald Dosch, Science*  
*Ruth Dover, Mathematics*  
*Lee Eysturid, History/Social Science*  
*Micah Fogel, Mathematics*

*Michael Hancock, English*  
*Eric Hawker, Science*  
*Paavo Husen, World Languages – Russian*  
*Kathryn Kadel, History/Social Science*  
*Mark Kammrath, Mathematics*  
*Michael Keyton, Mathematics*  
*Robert Kiely, History/Social Science*  
*Janice Krouse, Mathematics*  
*Mary Beth McCarthy, Fine Arts*  
*Agnieszka Michalak, World Languages – German*  
*Mary Myers, Wellness*  
*Sarah O’Leary-Driscoll, Science*  
*Jose Palos, World Languages – Spanish*  
*Namrata Pandya, Mathematics*  
*Phadmakar A. Patankar, Mathematics*  
*Donald Porzio, Mathematics*  
*Noah Prince, Mathematics*  
*Deborah Scarano, Science*  
*Brooke Schmidt, Science*  
*Megan Schrementi, Science*  
*Clay Sewell, Fine Arts*  
*Claiborne Skinner, History/Social Science*  
*Eric Smith, History/Social Science*  
*Richard Stalmack, Mathematics*  
*Susan Styer, Science (.40)*  
*Tracy Townsend, English*  
*Joseph Traina, Science*  
*Anita Connors White, Science*

**Residential Life Staff**

<i>Reuel Abraham</i>	<i>John Jaeger</i>
<i>Lauren Abrahamson</i>	<i>Kevin Lim</i>
<i>Kabir Avraham</i>	<i>John Madigan</i>
<i>Ishmael Bew</i>	<i>Samuel Pettigrew</i>
<i>Ellen Brinich</i>	<i>Olener Prince</i>
<i>Claire Burke</i>	<i>Anisa Razvi</i>
<i>Jeffrey De Chavez</i>	<i>Daniel Riemersma</i>
<i>John Gall</i>	<i>Kevin Satler</i>
<i>Brittnee Gilleylen</i>	<i>Kurt Schliep</i>
<i>Kelsee Gilleylen</i>	<i>Michael Smeltzer</i>
<i>Lani Gordon</i>	<i>Nancy Walser</i>
<i>George Held</i>	<i>Audrey Yates</i>
<i>Michelle Hoehn</i>	

**Administrators**, in accordance with the conditions of their contracts:

*Lawrence Bergie, Chief Information Officer*  
*Patrick Furlong, Vice President of Business & Finance/Chief Financial Officer*  
*James Gerry, Director of Innovation & Entrepreneurship*  
*Robert Hernández, Director of Student Affairs*  
*Michelle Kolar, Executive Director of Professional Field Services*  
*Branson Lawrence, Jr., Principal*

*Paul Milano, Executive Director of Development*  
*Barbara Miller, Director of Enrollment and Academic Opportunities*  
*Mary Spreitzer, Vice President of Human Resources/Chief Operating Officer*  
*Catherine Veal, President*

**Support/Leadership Staff**, effective dates in accordance with FY14 calendar contracts and appointments:

Academic Year – Contract:

*Paula Altekruise, Coordinator of Academic Support*  
*Jean Bigger, Technical Services Supervisor*  
*Michael Dunn-Reier, Coordinator of Athletic/Co-Curricular Activities*  
*David Evenson, Counselor*  
*Paula Garrett, Coordinator, Information Resources Center/Electronic Media*  
*Kathryn Grubbs, Counselor*  
*Julia Husen, Coordinator of College and Academic Counseling*  
*David McGovern, College and Academic Counselor*  
*Kara Molenhouse, College and Academic Counselor*  
*Angela Richardson, Circulation/Interlibrary Loan Supervisor*  
*Judith Schepler, Coordinator of Student Inquiry and Research, Grainger Center  
for Imagination*  
*Suzanne Speulda, College and Academic Counselor*  
*Raymond Urbanski, Supervisor, Grainger Workshop (.50)*

Fiscal Year – Contract:

*Quintin Backstrom, Admissions Counselor*  
*James Bondi, Chief of Security*  
*Carla Carreno, Procurement Specialist*  
*Julie Christman, Foundation and Corporate Relations Manager*  
*Adrienne Coleman, Coordinator of Multicultural Recruitment Initiatives*  
*Kimberly Corrao, Director of Finance and Business Operations*  
*Roderick Echols, Helpdesk Lead/System Administrator*  
*Ralph Flickinger, ITS Special Projects Manager*  
*Daniel Gleason, Director of Academic Programs*  
*Jeremy Hicks, Junior Systems Administrator*  
*Diane Hinterlong, Assistant Principal*  
*Evelyn Ho-Wisniewski, Research and Evaluation Associate*  
*Carolyn Johnson, Director of Annual Giving*  
*Terry Jones, UNIX Administrator, IT*  
*Christina Kaucnik, Director of Marketing and Communications*  
*Christopher Kolar, Director of Institutional Research and Effectiveness*  
*Kelly Lofgren, Assistant Director of Enrollment*  
*Jon Marks, Support Engineer/Lead Trainer, IT*  
*William McGrail, Producer/Media Director*  
*Keith McIntosh, Associate Director of Student Life*  
*Jill Mosshamer, Coordinator of Advancement Services*  
*Burns Rafferty, Support Engineer, IT*  
*Purva Rushi, Chief of Staff*  
*Chitrarekha Saha, Database Administrator/Programmer, IT*  
*Diane Stegmeyer, Registrar*  
*Steven Terrell, Senior Network and Information Security Engineer, IT*



*Fred Yankowski, Application Developer, IT*  
*Steven Zant, Human Resources Generalist*

**Returning Staff, by Appointment:**

*Michael Abrahamson, Digital Marketing and Public Relations Coordinator*  
*Susan Albrecht, IMSA Fund Finance Manager*  
*Renee Anderson, FUSION Curriculum and Professional Development Specialist*  
*Sarah Antrim-Cambium, Field Office Coordinator – Chicago*  
*Susan Bisinger, Program Director of Statewide Educator Initiatives*  
*Jami Breslin, Program Director of IMSA FUSION*  
*Richard Busby, Director of Operations, PFS*  
*Edward T. Caster, FUSION Site Support Specialist (.50)*  
*Julie Dowling, Statewide Student Initiatives Specialist*  
*Joan Dorion, Bookkeeper (.60)*  
*Colleen Geihm, Administrative Assistant for Principal*  
*Debra Gerdes, Program Director of Problem-Based Learning*  
*Brian Grublesky, Curriculum and Professional Development Specialist*  
*Loretta Gustello, FUSION Site Support Specialist (.50)*  
*Wendy Habel, FUSION Site Support Specialist (.50)*  
*Carl Heine, Senior e-Learning Architect*  
*Michael Hoehn, Statewide Student Initiatives Specialist*  
*Kayleigh Karlovits, Field Office Coordinator – Rock Island Region*  
*Dorothy Krett, Educational Collaboration Coordinator*  
*Michelle Malenke, Executive Assistant for the President*  
*Elizabeth Martinez, FUSION Curriculum and Professional Development Specialist*  
*Sharon Poynter, FUSION Site Support Specialist, (.50)*  
*Kathleen Schmidt, Problem-Based Learning Professional Development Specialist*  
*Laurie Sutherland, Coordinator of Academic Scholarship Support*  
*Frank Tomsic, Director of Online Teaching and Learning*  
*Dawn Waller, Field Office Coordinator – Metro East*  
*John Wandolowski, Director of Facilities Planning and Development*  
*Betsy Wisdom, Support Specialist, IT*

**Instructional Program Assistant/Lab Manager, Academic Year:**

*Vicki Burgholzer, Lab Manager, Science*  
*Robyn Fischer, IPA, SIR*  
*Daniel Hernández, IPA, Wellness*  
*Ron Hurlbut, IPA, Mathematics*  
*Sharon McMurray, IPA, Humanities*  
*Julie Polz, Lab Manager, Science*

**Custodial/Maintenance Staff:**

<i>Shawn Albright</i>	<i>Kim Lehman</i>
<i>Anthony Burgholzer</i>	<i>Jim Linden</i>
<i>Santino Caringella</i>	<i>Beverly Newman</i>
<i>Jim Conner</i>	<i>Ronald Payton</i>
<i>Donna Eichelkraut</i>	<i>Michael Polz, Jr.</i>
<i>Timothy Hanouw</i>	<i>Richard Reynolds</i>
<i>Bradley Hartman</i>	<i>Erich Sorenson</i>
<i>Steven Hartman</i>	<i>Ralph Weimer</i>

*Philip Johnson*

*Tom Weindorf*

**Secretarial/Clerical Staff:**

*Janine Barajas  
Brenda Bazan  
Kevin Broy  
Phyllis Chesnut  
Jeanette Clark (.50 Academic Year)  
Laurie J. Craig  
Ann-Thelma Donohue  
James Farrell  
Rosemary Forni  
Jennifer Gatske  
Karen Gholson  
Ellyn Heinz  
Janice Held (.50)  
Minerva Juarez  
Brenda Kardatzke  
Sandra Kehl*

*Nancy Luebke (.50)  
Maria Magana  
Jeanie Mowrer  
Dalia Nilles  
Nancy Pavlik (.50)  
Antonette Petersen  
Chris Reader  
Andrew Reif  
Barbara Rowe  
Sandra Ruksakiati  
Karen Ruscitti  
Mary Seegers (.60)  
Minda Smith  
Brenda Sumbry  
Sherry Tracey  
Shirley Wyeth*

**Security Staff:**

*Roy Aldaba  
Dale Arentsen  
James Bellon  
Melissa Chesney  
Jeff Davis*

*Christopher Mackey  
James Read  
Alois Tiegelmann  
Aron Walker*

**Academic Team Leadership Roles** for the 2013-2014 academic year:

**Operational Coordinators** facilitate the operational/logistical needs of teams. They will receive a stipend or planning time for this academic year:

<i>English</i>	<i>To Be Determined</i>
<i>Fine Arts</i>	<i>Clay Sewell</i>
<i>History/Social Science</i>	<i>Rob Kiely</i>
<i>Mathematics</i>	<i>Micah Fogel</i>
<i>Science</i>	<i>David DeVol</i>
<i>Wellness</i>	<i>Mary Myers</i>
<i>World Languages</i>	<i>Agnieszka Michalak</i>

**Curriculum and Assessment Leaders** facilitate the development, design and implementation of curricula and assessments that are aligned with each respective team's purpose, goals and learning standards. They will receive .25 - .50 release time or a stipend for this academic year:

<i>English</i>	<i>To Be Determined</i>
<i>Fine Arts</i>	<i>Clay Sewell</i>
<i>History/Social Science</i>	<i>Lee Eysturlid</i>
<i>Mathematics</i>	<i>Don Porzio</i>
<i>Science</i>	<i>Don Dosch</i>
<i>Wellness</i>	<i>Mary Myers</i>

*World Languages*

*Maria Atienza-Gabás*

## **Prevailing Wage Resolution**

### **Contracts:**

**Healthcare Contract Renewal – Rush Copley**

**Food Service Contract Renewal – Sodexo**

### ***Modifications to Positional Authority***

As a result of multiple and significant staffing transitions and changes in positions this spring and summer, some roles specified in Board Policies and CADRE and possibly in other Board-approved documents have been retitled or no longer exist, or responsibilities have shifted from one position to another. The Board hereby delegates to the President the authority to specify staff member(s) responsible for specified functions until such time as modifications can be presented to and acted on by the Board to “catch up” with the recent changes.

## **2013-2014 Textbooks**

### **IMSA Pay Range Compensation Structures for FY14**

The Pay Range Compensation Structure of 0.9% in line with past practice was presented. A motion was made by Trustee Rosner and seconded by Trustee Roche to approve the IMSA Pay Range Compensation Structures as presented. Voting aye were Trustees Griffin, Budzik (teleconference), He, Isoye, Juby, Roche and Rosner. The motion passed by a vote of 7 ayes, 0 nays.

A short discussion took place regarding a performance based component to the compensation plan, noting this is next year’s goal and should be aligned with “The IMSA Way.”

### **CEEP FUSION Contract**

Program Director Jami Breslin reviewed a proposed contract for work with Indiana University for continued and deepened assessment of the IMSA FUSION program. The contract with CEEP is a five-year contract with annual costs broken down below:

- Year 1 = \$69,197
- Year 2 = \$71,152
- Year 3 = \$73,054
- Year 4 = \$74,777
- Year 5 = \$76,555
- Total Contract = \$364,735

A motion was made by Trustee Isoye and seconded by Trustee He to approve the IMSA FUSION contract with CEEP as presented. Voting aye were Trustees Griffin, Budzik (teleconference), He, Isoye, Juby, Roche and Rosner. The motion passed by a vote of 7 ayes, 0 nays.

### **Enrollment and Event Management System Contract**

This new system started as an online application and has been broadened in scope to include both online enrollment and event management for internal and external programs. The system enables IMSA to track pre-enrollment programs through graduation, record quality data, supply reports, and can assist with managing IMSA’s longitudinal data as well as can be used throughout the Academy for other purposes. Trustees asked Ms. Miller about the timing of the new system and the audiences.

The amount of the FY14 Enrollment and Event Management System contract with Hobsons, Inc. is \$55,000 and includes eight renewal options for a total contract amount of \$390,371.

A motion was made by Trustee Rosner and seconded by Trustee Roche to approve the Enrollment and Event Management System Contract as presented. Voting aye were Trustees Griffin, Budzik (teleconference), He, Isoye, Juby, Roche and Rosner. The motion passed by a vote of 7 ayes, 0 nays.

### **Financial Rewards and Recognitions for IMSA Scholarship**

Ms. Veal gave a brief summary of Strategy 4/IMSA Scholarship, highlighting the recent work of the ad hoc team convened by Dr. McGee. The group felt strongly that financial incentives are important. Trustee Rosner asked if the new program will be aligned with a new performance review and Ms. Spreitzer said it would. Trustee Isoye thanked the team for its work and noted how this aligns well with the goal of getting IMSA's work out more publically.

A motion was made by Trustee He and seconded by Trustee Isoye to approve the inclusion of a variable rewards and recognitions in the IMSA Scholarships pilot as presented. Voting aye were Trustees Griffin, Budzik (teleconference), He, Isoye, Juby, Roche and Rosner. The motion passed by a vote of 7 ayes, 0 nays.

## **INFORMATION & DISCUSSION**

### **Facilities Projects Funding Strategy**

Ms. Veal reviewed the status of several capital needs, funding projections, anticipated shortfalls and options for addressing these through a multifaceted strategy and multiple sources of revenue. Mr. Furlong pointed out the need to work on exteriors of the residence halls first to avoid water penetration, and then move to the interiors. He also mentioned that due to the support of Senator Holmes and the work of Dr. Purva DeVol, we have some additional funds for the residence hall project.

Trustees and staff discussed the various capital needs, different financial scenarios and the need for a comprehensive Facilities Master Plan.

More information will be shared at the September and November Board meetings.

### **Proposed Policies – 1<sup>st</sup> Reading**

#### **Disciplinary Procedure Policy (revised)**

Ms. Spreitzer said the Discipline policy has been streamlined, removing redundancy and referencing CADRE.

#### **Authority to Enter into Contracts and Agreements Policy (revised)**

The Authority to Enter into Contracts and Agreements Policy is being modified slightly to include permission to enter into an agreement prior to Board action since State procurement is not perfectly aligned with the Board meeting schedule.

Both of these policies will be presented for second reading and action in September.

### **Preview of Sept. 18, 2013 IMSA Board Meeting**

Ms. Veal's last item was a preview of the September Board meeting, including interrelated major financial action items, an overview of incoming sophomores, and the multi-year STEM Schools study in which IMSA has played a significant leadership role.

Chairman Griffin thanked Trustees and staff for a productive meeting. Trustee Rosner commended Ms. Veal on a productive meeting and Trustee He said she feels very hopeful and is seeing proactive leadership by staff in giving the Board "the big picture." Trustee Budzik agreed and added he felt the meeting was concise and well-paced and very much appreciated the improved audio for the teleconference.

### **Adjournment**

A motion was made by Trustee Rosner and seconded by Trustee Roche to adjourn the meeting. Voting aye were Trustees Griffin, Budzik (teleconference), He, Isoye, Juby, Roche and Rosner. The motion passed by a vote of 7 ayes, and 0 nays.

The meeting adjourned at 11:42 am.

Respectfully submitted,

Sheila MB Griffin  
Chairman

Britta W. McKenna  
Secretary Pro Tem