

IMSA PAC MEETING MINUTES March 16, 2002

President Jana Fitting called the meeting to order at 10:14 a.m. Roll call was taken. There was a quorum. Jana requested that approval of the minutes be moved to the April meeting. Eunice Marriott moved the approval of the minutes be moved to April's meeting. Penny Newton seconded. Motion passed.

President's Report

Jana stated that she did not apply for a 501c3 and her comments regarding the tax donation letters were incorrect. Parents who gave money to PAC thinking they would get a tax receipt will be notified. Giving money directly to PAC is not tax deductible. PAC can still reimburse you for allowable expenses from its checking account.

PAC had voted in January to support the Natural Helpers program. Jana asked Principal Eric McLaren, who distributes the fund, if money from the Programs and Service for IMSA Student and Staff Fund could be used for this program. There was concern about the funding of the student newspapers subscriptions and the Mock Trial Club. Jana said that we were able to pay for these two items because two parents had stepped forward to donate to cover these.

PAC Committee Chairs will be appointed at the next meeting. Regional Representatives were reminded that they must serve on a committee. Appreciation for the Senior parent volunteers was expressed.

Vice President's Report

Fred apologized for missing last month's meeting. He is troubled by the minutes from the March 15th fact-finding session with the Parents Association Council's task force and IMSA Advancement. There were two meetings between the PAC task force and IMSA Advancement. The PAC task force was created at the Feb. PAC meeting to work with IMSA Advancement on fund raising. See Treasurer's report for an update.

Treasurer's Report

Don said the report is available on the web. Since the last report, we have taken in \$1072.

Regarding PAC credit card: Don spoke with Karen Nelson of Old Second Bank regarding the restrictions for accepting credit cards. There are no special procedures required. Deposits need to be made by an authorized person (Jana, Fred, or Don). There is no need to have a Federal ID number or for PAC to have a separate address.

Don is the liaison to the IMSA Fund. He designated Eunice Marriott to report on the Task Force.

From Eunice's report: PAC is not a separate entity. We exist within the IMSA Fund. PAC has five options available regarding the collection of donations for IMSA.

1. Keep separate PAC choice
2. Not have a separate PAC choice, but have annual contribution from IMSA Fund's unrestricted funds
3. Not have a separate PAC choice, and no annual contribution, but have active role in distribution of IMSA Fund account for benefit of students
4. Not have separate PAC option, but have annual contribution and input on spending fund for benefit of students
5. Complete separation from IMSA Fund and institution in the form of a 501c3

The intention is to create a document in which these options will be listed, along with the consequences for each as well as the Task Force Recommendation. These options will be voted on at the May meeting.

Secretary's Report

Ann Carpenter read a thank you from Resident Counselors of Residence Hall 1503 for the gift certificates to Borders. Ann also asked PAC members to pick up a corrected copy of the by-laws to replace the ones they received in the mail last week.

IMSA Administration Comments

Eric McLaren said that College Day is next month. He reinforced that College Day provides valuable opportunities. Third quarter ended on Mar. 15. Third quarter grades are not listed on transcripts. Grades will be mailed out during Spring Break. Included in this mailing will be the Board approved official calendar for 2002-2003.

They are in the process of building the schedule. IMSA will be increasing science electives because of student demand.

A review of the science curriculum is still planned for next year.

For the 2002 budget, IMSA will receive approximately 3.4% or \$550,000 less than what we received this year.

The fitness equipment should be here soon. In addition to the \$7500 allocated from PAC, the Wellness team is giving \$1100 to buy two additional pieces. The vendor is going to donate two other pieces of equipment. So the fitness center is going to get 7 new pieces of equipment.

Bob Hernandez reported that ninety-three sophomores had submitted names to the "Care to Challenge" teacher recognition day. It was a great afternoon. The Horowitz Senior Ethics lecture speaker is Martin Marty. It is for all Seniors. If any parent wants to attend, please let Student Life know. Spring break is next Friday (March 22, 2002). The residence halls close at 5 pm on Friday and reopen on Monday April 1 at 3:00 pm.

Gretchen Stauder said the parent newsletter that is going out with 3rd quarter grades will have an outline of the College Fair activities. College Fair is April 20, 2002. This is a big day. Sixty schools are committed to attend.

Jerre Hendriksen from the Advancement Office thanked PAC for all of its help and the PAC volunteers. Jerre offered a wonderful explanation of the different points of view between PAC and Advancement. PAC's point of view is the student. Advancement's point of view is the institution. Advancement asks the PAC to love the institution too. Parents need to ask how to help the institution. The reputation of IMSA is important to all of us.

Student Council Report

Brittany Andres gave an update on the Student Council committees' activities. Community Life is hosting a Battle of the Bands on April 9 in the auditorium to help a 4th grader's fund for an organ transplant. Residential Life has met with housing. The Public Relations Committee has had a good response to the petition program. Student Council participated in the Honor Council Book Program. There are two different contests, the district one which they have been to, and then one on the state level, which is in May. The Honor Council Book is basically a scrapbook, except that there are very specific guidelines for what it needs to have, and then points are awarded for having those things. 101 points are needed to get a plaque, the program's highest award. IMSA Student Council scored an average of 111 points. This contest took place at the District Convention, with about twenty area schools and over two hundred council members. Brittany thanked Jeri Hagiwara for writing a one-page evaluation of the IMSA Student Council for part of their presentation upon which they were being evaluated at this contest. Also at this convention, Nisha Wadhvani and Josh Kinney served as Honor Delegates to the Honor Council Committee, which is in charge of the contest. Nisha was also elected as the new District Secretary for the next school year.

Academic Committee

Virginia Hess reported for Betty Kay. The committee is working to organize line communication for academic issues. Student concerns are electives and English for Sophomores. The external programs are being reviewed now. They need parents' input. Contact Betty Kay if you have any questions. This committee is seeking volunteers.

Communications

Mattie Kang is the new chair for the Communications Committee. She is organizing the volunteers. There is a sign up sheet at the back of the room. Please respond to her email or calls.

Parent Fund

Cheryl was sorry that the phone-a-thon that was scheduled for March is not going to happen. She thanked the volunteers. She will use this list to get another phone-a-thon going. She would like to get the students involved. The Community Days at Carson's has raised over a \$1000. She is grateful for all of the help but fundraising needs more than a committee of three.

Student Life

Penny Newton introduced Kay Landers who will be the new chair of Student Life next year. Toni Hines and Mary Ganiere will be co-chairs for the Parent Partner program. There are two student union Friday nights left this year (April 12 and April 26). Contact Jeri Hagiwara if you can volunteer. Mary Ganiere and Caroline Pogue have volunteered to look into transportation to religious services for IMSA students.

Janelle Cornell reported on the Food Committee. She said she is impressed by Arbor. It is clean and they do cook food from scratch. Janelle stressed that the food should not leave the cafeteria. There will be a survey after spring break seeking suggestions for next year. Box lunches will be customized to accommodate the athletic teams. Athletes need to

let the coaches know if they are getting enough to eat.

Jeri Hagiwara introduced her co-chair for the Senior Dinner Francoise Dahod. Francoise gave an update on the Senior Banquet. Through parent Andrea Ema, a contact was made with North Aurora Florists for approximately \$2000 worth of flowers that will cost IMSA \$200-300. Francoise pushed for attendance to the dinner. March 22 is the deadline. The Wyndham Lisle has lowered its room rate from \$89 to \$84 for IMSA families.

Technology

William Blanchard, Technology Chair gave thanks to Sam Chen, Bill McGrill, and Jim Gerry for all of their support. He has a commitment from IMSA to continue video streaming for the rest of the year. William is looking for a volunteer to lead the committee. He is updating the web site info and who to contact. He would like a volunteer by the May Meeting.

William then provided PAC with North Aurora Florists phone number ( 630-892-9676).

Old Business

President Jana Fitting introduced the nominating committee. She explained the election procedures. The slate was announced: President-Fred Hines, Vice-President Cathy Barnes, Treasurer Navreet Kang, Secretary Don Driscoll, Metro Coordinator Kim Fassbinder, and Downstate Coordinator Michael Doran. Cathy Null moved to accept the slate and Janelle Cornell seconded.

After announcing the slate, Jana opened the floor for nominations. Sandra Ware nominated Jeri Hagiwara for President and Lilia Yao seconded the nomination. There were no additional nominees. The election was taken by ballot. Jeri Hagiwara was elected President. The rest of the slate carried.

Jana presented the following people for election as Junior and Senior Regional Representatives for 2002-2003. Kathy Foster moved to accept and Janelle Cornell seconded. Motion passed. Elected were:

Region 1: Sr. Patty Osborn, Jr. Mary Ganiere, Jr. alt Caroling Pogue

Region 2: Sr. Cathy Null, Jr. Deb Dirks, Jr. alt. Galen Crow

Region 3: Sr. Rhonda Thompson

Region 4: Sr. Janelle Cornell, Jr. Kathy Foster

Region 5: Sr. Carol Hsin

Region 6: Sr. Jacki Poulsen

Region 7: Sr. Andrea Ema, Jr. Therese Taff

Region 8: Sr. Debbie Page, Jr. Janis Fanning

Region 9: Sr. Lilia Yao, Jr. Ann Bongen

Region10: Sr. Darlene Smith, Sr. alt. Joe Smith, Jr. Yaw Ofosu

Sandy Prolman said the five options available to PAC regarding fund raising would be listed on line along with the Task Force's recommendations. Regarding a Phone-a-thon, Cheryl will work with advancement.

New Business

Jana suggested a review of PAC's by-laws. She said members had felt they are unclear in places and had suggested changes. She also had concerns about the President's right to vote. She asked that a committee be formed to look at the by-laws and present suggested changes at the April meeting and vote on them in May. Penny Newton suggested that we wait until the fall to do this. Cathy Null volunteered to lead a review committee and make a report for next year.

Penny Newton from Student Life moved that \$1000 from the Union budget go towards funding the Natural Helpers program. Penny said that we could do this to help fund Natural Helpers. Marilyn Young seconded. Motion passed.

Parent Forums

No comments.

Announcements

Next PAC meeting is at IMSA, 10 am on April 20—College Day. There may be a shift in the meeting time because of conflicts with College Day programs. Watch for announcements.

There is a band concert on Sunday at 3pm. The IMSA Dance Squad is going to State for the first time in three years. The Chess team is going to State. IMSA had eight IMEA finalists.

The 50/50 drawing was for \$148. Third place winner was Andrea Ema. She won the cookies. William Blanchard was the second place winner of more cookies. First place winner was Galen Crow. He took home \$74.

Kim Fassbinder moved the meeting be adjourned. Yaw Ofosu seconded. The meeting was adjourned.

Respectfully submitted by,
Ann Carpenter
PAC Secretary