

IMSA HASRC Screening Form for Research Involving Human Subjects

If your research is exempt from requiring approval of IMSA's Institutional Review Board, the Human and Animal Subjects Review Committee (HASRC), or if you are uncertain as to whether your research with human subjects requires approval from the HASRC, please complete the following screening form at least one week prior to when data collection is scheduled to begin. You may submit this form to the HASRC chair, to be kept on file. *It is important that you understand that the HASRC makes final determination of whether an investigation is exempt from requiring HASRC approval, or not.*

- If your research clearly requires approval, either expedited review or full-board approval, you do not need to complete this form, but should complete the HASRC application.
- If your research is clearly exempt, then you may request that the HASRC keep a record of your exempt research on file; complete and sign two copies of this form and submit both to the HASRC chair prior to beginning data collection; a copy signed by the HASRC chair will be returned to you and should be kept. Please attach a copy of any instrument (survey, questionnaire, test, and so forth) which will be used.

Project Information

Investigator(s) _____

Team/Course _____

Title _____

Date Data Collection to Begin _____

A. Is HASRC review and approval required for this investigation?

1. HASRC review is definitely needed because human subjects are involved and the study is intended, *either immediately or possibly in the future*, to contribute to generalizable knowledge by:
- Scholarly presentation outside the instructional setting
 - Scholarly publication
 - Other: _____
2. HASRC review is needed because human subjects are involved and the investigation involves a risky or sensitive topic.

B. HASRC review is not needed because:

- No living human subjects are involved.
- Results will only be shared with the client/stakeholder/program for private use for evaluation of an established program, or other non-research purpose.
- The investigation uses only publicly available, anonymous databases.
- The investigation is an internal evaluation for quality control of an ongoing program only and will not be used for generalizable knowledge (publication or presentation).
- This is an educational activity whose sole purpose is to teach students how to collect and analyze data and the information will not be disseminated outside the instructional setting.

Printed Investigator(s) Names _____ Date _____

Signature(s) _____

HASRC Reviewer Signature _____ Date _____